

DECEMBER 3, 2019 MEETING MINUTES OF THE CITY COUNCIL

A meeting of the Cottonwood City Council was held on Tuesday, December 3, 2019, 7:00 pm, in the Cottonwood City Hall with Mayor, Corey Moseng; Council members Joel Dahl, Mike Horner, Shannon Geihl, and Shawn Myers present. Also present were Clerk-Administrator, Teather Bliss; Public Works Manager, Randy Fenger; Lyon County Sheriff's Officer, Sergeant Connor; Accounting Clerk-Bookkeeper, Samantha Judovsky.

Mayor Moseng called the meeting to order and led in the Flag Pledge.

A motion by Shawn Myers to close the regular council meeting. Seconded by Mike Horner. Carried.

A motion by Mike Horner to open the Truth in Taxation Public Hearing. Seconded by Shawn Myers. Carried.

Administrator Bliss introduced the 2020 final levy and management letter to the City Council. Bliss also presented to the City Council the 2020 Tax Capacity for Lyon County that showed a 10.35% increase from the prior year or a \$82,861.00 increase. The final levy proposed to the council for adoption totals \$742,467.00 which is made up of \$516,000.00 for the General Fund operations and \$226,467.00 for debt services. In total, there is a \$10,018.00 increase from the prior year levy or 1.37%.

A motion by Mike Horner to close the Public Hearing on Truth in Taxation. Seconded by Shawn Myers. Carried at 7:20pm.

A motion by Shawn Myers to open the regular council meeting. Seconded by Mike Horner. Carried.

A motion by Joel Dahl to approve the November 19, 2019 minutes. Seconded by Mike Horner. Carried.

A motion by Mike Horner to approve Resolution 2019_1203 Adoption of the 2020 Final Levy and Budget. Seconded by Joel Dahl. Carried.

A motion by Shannon Geihl to approve the Consent Agenda. Seconded by Shawn Myers. Carried.

Council reviewed information pertaining to an income survey that the City may need to conduct for USDA and DEED funding for infrastructure. The Median Household Income for USDA grant funding is required to be \$57,500 but Cottonwood falls at \$57,800. By doing an income survey, that number could change either up or down. Further information will need to be obtained from the USDA and DSI on what an income survey would cost as well as if an income survey is worth the expenses versus the data that will come from the 2020 census.

Council directed Bliss to discuss with the USDA on when the 2020 census would be utilized to determine the Median Household Income or if the income survey data would render more useful for Cottonwood's infrastructure needs.

Randy Fenger gave an update on the Public Works Department. All the valves for the Norcraft property have been located except for the main office valve. Show removal for the first show went well. Shoreview and Northwood have been televised by HydroKlean.

Bliss updated the Council on working with Studio One on cable access channel equipment for a more modern way to show information to the community, the asbestos pipe removal from the train depot and testing in buildings on main street, and a reminder of the vacation Bliss will be on from December 5th through December 12th.

Sergeant Connor presented the Lyon County Sheriff's Office incident report.

Council reviewed sump pump permit requests. No further action needed at this time.

Council reviewed information on the creation of a Complete Count Committee for the 2020 Census. The next step will be determining if the other communities in the area would want to join together to create a Complete Count Committee before the City of Cottonwood plans on creating a committee for just Cottonwood.

Council reviewed the Request for Qualifications for Engineering Firms.

A motion by Mike Horner to approve the Request for Qualification to be published. Seconded by Shawn Myers. Carried.

A motion by Joel Dahl to approve the payment on the monthly bills. Seconded by Shawn Myers. Carried.

Council reviewed a list of future important dates.

A motion by Shawn Myers to adjourn the meeting. Seconded by Mike Horner. Carried at 8:00pm.

Teather Bliss, City Administrator

Corey Moseng, Mayor