

## JANUARY 27, 2020 MEETING MINUTES OF THE CITY COUNCIL

A special meeting of the Cottonwood City Council was held on Monday, January 27, 2020, 7:00 pm, in the Cottonwood City Hall with Mayor, Corey Moseng; Council members; Mike Horner, Shannon Geihl, Joel Dahl, and Shawn Myers present. Also present were Clerk-Administrator, Teather Bliss; Accounting Clerk-Bookkeeper, Samantha Judovsky; Sambatek Director, John Mazzitello; Public Works Manager, Randy Fenger; and Public Works Technician, John Nilges.

Mayor Moseng called the meeting to order and led in the Flag Pledge.

Mazzitello presented a cleaned-up version of the preliminary lift station design to the Council for their discussion as well as offered his apologies on behalf of Sambatek for the frustration that was caused at the January 21<sup>st</sup> council meeting. Mazzitello then opened the table for questions and answers regarding the lift station design and project.

Council member Horner posed the question about why the emergency bypass was not included in the preliminary design and if it would be present in the final design, if council chooses to continue with them as one project.

Mazzitello explained that the emergency bypass would be specifically referenced within the final design with detailed information pertaining to the bypass, if the council decides to continue with the bypass as a part of the main lift station project.

Mayor Moseng referred to the council meeting in November when it was referenced that the emergency bypass would be started by March 1<sup>st</sup> and would like to know when that changed?

Mazzitello explained that there must have been a miscommunication or misunderstanding with the dates as the final design is set to be completed for the first meeting in March but not the emergency bypass project.

Council member Myers questioned why the timeline presented by Burdorf at the January 21, 2020 meeting was so unknown with a completion time frame from May to October and what the expected timeline is moving forward?

Mazzitello explained that the timeline presented was wrong and unrealistic, the dates that should have been presented were early dates of March with a construction date of May.

Council member Horner questioned why the land acquisition put the design behind when no onsite work was even completed up to this evening's meeting?

Mazzitello explained that it was his decision to put the design on hold so that the City did not incur cost that could result in the failure of the land acquisition and the need for a new design. He also explained that the purchase agreement should have probably contained verbiage that set approval for work to continue through the acquisition, but it was not a thought by either party at that time.

Mazzitello then presented to the council information and discussed plan that he and Bliss had put together for the meeting in preparation for the upcoming deadlines. Mazzitello explained that the final design will be prepared for the March 1, 2020 meeting with a delivery date to council by the Friday prior. All ads for the open bid requests will also be prepared so that the information can be sent out as soon as approval is complete.

Council and Mazzitello also discussed the plan for the emergency bypass and what the best course of action would be to handle this important need. Mazzitello figured that a March 1<sup>st</sup> start date would mean that contractors would need to have quotes back to the Council within the week at the latest. Council also asked the question about the generator pricing that was presented at the January 21, 2020 meeting and why the cost was so astronomically high compared to the similar generator set up that was done by the City recently.

Council requested that the generator be separated from the final design so that the City can obtain plans and pricing from Jeseritz Electric.

Council member Myers reiterated, from the January 21, 2020 meeting, the importance of the Public Works Department's request to make sure the valve box is final designed as an eight-foot box not a six-foot box.

A motion by Shawn Myers to remove the emergency bypass from the main lift station project and move forward with plans immediately. Seconded by Joel Dahl. Carried.

A motion by Mike Horner to allow Sambatek to continue with the main lift station design. Seconded by Shawn Myers. Carried.

Finally, Mazzitello let the Council know that the City would not be charged for personnel fees that incurred during the January 21, 2020 meeting and the current meeting.

A motion by Joel Dahl to adjourn the meeting. Seconded by Shannon Geihl. Carried at 8:10 pm.

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Teather Bliss, City Administrator

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Corey Moseng, Mayor