

## JANUARY 7, 2020 MEETING MINUTES OF THE CITY COUNCIL

A meeting of the Cottonwood City Council was held on Tuesday, January 7, 2020, 7:00 pm, in the Cottonwood City Hall with Mayor, Corey Moseng; Council members; Mike Horner, Shannon Geihl, and Shawn Myers present. Also present were Clerk-Administrator, Teather Bliss; Lyon County Sheriff, Eric Wallen; Accounting Clerk-Bookkeeper, Samantha Judovsky; Fire Chief, Dale Louwagie; Ambulance Director, Dane Meyer; Bolton & Menk Engineer, Kent Louwagie; and Cottonwood resident, Cameron Faller.

Mayor Moseng called the meeting to order and led in the Flag Pledge.

A motion by Mike Horner to approve the December 17, 2019 minutes. Seconded by Shannon Geihl. Carried.

A motion by Joel Dahl to appoint Shawn Myers as Council Vice President for 2020. Seconded by Mike Horner. Carried.

A motion by Mike Horner for the following 2020 committee appointments; Public Works, Shawn Myers and Mike Horner; Public Safety, Joel Dahl and Shannon Geihl; Planning and Zoning, Shawn Myers and Corey Moseng; Personnel, Corey Moseng and Shannon Geihl; Economic Development, Corey Moseng and Shannon Geihl; and Revolving Loan, Mike Horner. Carried.

A motion by Shannon Geihl to appoint Al Olsen as Deputy Weed Inspector for 2020. Seconded by Shawn Myers. Carried.

A motion by Joel Dahl to appoint Dale Louwagie as Emergency Services Director for 2020. Seconded by Shawn Myers. Carried.

A motion by Joel Dahl to approve the consent agenda. Seconded by Mike Horner. Carried.

Council reviewed follow up information on the variable frequency drive for the well pump. Randy Fenger presented to the council information on the benefits of the VFD and utility cost savings. The VFD is also recommended by Their Well as it would help with preventative maintenance on the pump wear and tear. Council member Dahl asked for information on what happens if the VFD fails and if the well pump still works. Council member Horner also requested information on Their Well and their response time for VFD repair and maintenance. Until more information is obtained, the purchase of the variable frequency drive has been tabled.

Sheriff Wallen presented the final incident report for 2019 as well as a total call report for the year. He also updated the council on the new law that has been put into effect regarding the legal age to purchase tobacco. He advised the council to check the language in the tobacco ordinance and update or amend to reflect the new age of twenty-one.

Randy Fenger updated the council on the Public Works Department. Hydro Klean has completed televising the west side of town and are a quarter of the way done on the east side. The council also received updates on Lindsay Court's sewer line issue, the council directed

staff to not take any further action until consent is received from the owner allowing the City to repair the issue and bill the owner. A certified letter would need to be sent to the owner requesting the signed consent for the future repairs. Fenger also asked the Council if charging for sanding business parking lots is something that they would be in favor of doing and if so, how the charges would be decided. Council directed Fenger to figure out service and equipment costs for the fee schedule.

Bliss updated the council on upcoming trainings, council conference, and Norcraft. The MCFOA Conference takes place in March and Bliss would request that the office attend, if not she would be sending Samantha to the conference. Bliss informed council that a conversation with Master Brand's realtor had taken place to address the rumors of gifting the Norcraft facility to the City. The realtor did let Bliss know that there was no truth to the rumor but if the City was interested in purchasing the property than that was a discussion they would like to have with the City. Council discussed the information and would like to wait until Spring to see if there is any progress on the sale of Norcraft before the City looks at the option of purchase. Bliss also discussed with the council the option in investing in a Money Market account versus a CD, council advised to discuss with Greg Golberg where the better investment for the City would be.

Council reviewed the current financial information on the profit & loss budget versus actual. The total income for the City to date was \$1,975,122.60 which reflects \$128,262.89 over income for the year. Expenses reflected \$2,500,995.57 which was over budget by \$467,420.01 due to expenses in streets and sewer that were unanticipated. Funds from investments were retained in the General Fund to offset the unbudgeted expenses.

Fire Chief Louwagie updated the Council on the 2019 calls for the fire department. He also discussed the sale of the current trailer the department uses for the ATV. The department wanted to check with the Public Works department first before listing the trailer for sale. The new trailer would be able to hold more weight and load easier. The Public Works department has no interest in the trailer; therefore, the Fire department requests to list the sale of the trailer.

A motion by Shawn Myers to list the sale of the trailer. Seconded by Shannon Geihl. Carried.

Ambulance Director Meyer updated the Council on the 2019 calls for the Ambulance, upcoming trainings, the new Ambulance in service, and that the Ambulance is looking for new members.

Council discussed the request for qualifications that were received from engineering firms. Kent Louwagie was present from Bolton and Menk to answer any questions that the council had pertaining to projects or the proposal. Discussion took place over the main lift station project, it's progress, and what options there would be for engineering firm selection once the lift station project is complete.

Council directed Bliss to find out what the status of the main list station is and how complete is the design plan.

A motion by Joel Dahl to approve the payment on the monthly bills. Seconded by Shannon Geihl. Carried.

Citizen Cameron Faller was present for the council meeting, he was in attendance to introduce himself and discuss the future possibility for alley vacation behind his property on East Main Street.

A motion by Shawn Myers to adjourn the meeting. Seconded by Shannon Geihl. Carried at 9:45 pm.

---

Teather Bliss, City Administrator

---

Corey Moseng, Mayor