



# CITY NOTICE

## PER ORDER OF THE CITY COUNCIL

*UNDER RESOLUTION 2020\_0317 EXTENDING A LOCAL EMERGENCY IN RESPONSE TO THE INFECTIOUS DISEASE COVID-19: EXPIRING MAY 5, 2020*

### **ALL PUBLIC BUILDINGS ARE CLOSED TO THE PUBLIC EFFECTIVE IMMEDIATELY.**

THE HEALTH AND SAFETY OF EMPLOYEES & THE GENERAL PUBLIC IS OUR TOP PRIORITY; THEREFORE, GOVERNMENT BUSINESS WILL STILL BE CONDUCTED AT THIS TIME WITH STAFF PRESENT ON SITE, THIS IS SUBJECT TO CHANGE WITH THE DEVELOPMENT OF THE PUBLIC HEALTH EMERGENCY.

**PLEASE UTILIZE ONLINE BILL PAYMENT, THE DROP BOX, AND  
TELECOMMUNICATIONS AT THIS TIME.**

IN ORDER TO CONTACT US, HERE IS A DIRECTORY SO WE CAN HELP WITH YOUR NEEDS:

ADMINISTRATION, ZONING, PUBLIC AFFAIRS, FINANCE, ECONOMIC  
DEVELOPMENT, ETC:

TEATHER BLISS | CITY ADMINISTRATOR

PHONE | 507.423.6488 OPTION #1

EMAIL | TEATHER@CITYOFCOTTONWOODMN.COM

UTILITY BILLING, ACCOUNTS PAYABLE & RECEIVABLE, PAYROLL, EVENT  
BOOKINGS, DAILY OFFICE OPERATION:

SAMANTHA JUDOVSKY | ACCOUNTING CLERK

PHONE | 507.423.6488 OPTION #2

EMAIL | ADMIN@CITYOFCOTTONWOODMN.COM

LIBRARY OPERATIONS:

PHONE | 507.423.6488 OPTION #3

EMAIL | COTTONWOOD@MARSHALLYONLIBRARY.ORG

**NON-EMERGENCIES** FOR FIRE OR AMBULANCE:

PHONE | 507.423.6488 OPTION #4

PUBLIC WORKS INCLUDING STREETS, SEWER, WATER:

RANDY FENGER | PUBLIC WORKS

PHONE | 507.423.6488 OPTION #5

EMAIL | PUBLICWORKS@CITYOFCOTTONWOODMN.COM

**IF YOU NEED TO MAKE IN PERSON CONTACT WITH STAFF, PLEASE CALL  
US SO WE CAN MAKE ARRANGEMENTS. PLEASE DO NOT STAND AT THE  
DOOR AND WAIT FOR SOMEONE TO ASSIST YOU SO THAT WE CAN ENSURE  
SOCIAL DISTANCING CONTINUES TO OCCUR WITH OTHER PATRONS  
WISHING TO DROP OFF PAYMENTS OR COLLECT CONTACT INFORMATION.**

**AS ALWAYS, WE APOLOGIZE FOR THE INCONVENIENCES THIS WILL  
CAUSE AND THANK YOU FOR COOPERATION DURING THIS PUBLIC HEALTH  
EMERGENCY.**